



## **LEICESTERSHIRE COUNTY COUNCIL AND LEICESTERSHIRE SECONDARY EDUCATION AND INCLUSION PARTNERSHIPS**

### **MANAGED MOVE PROTOCOL – SECONDARY SCHOOLS**

#### INTRODUCTION

Managed Moves between schools are used in Leicestershire :

- as an intervention to reduce the risk of a child being permanently excluded
- as one way of meeting the needs of a child with semh SEN issues when measures taken in his or her current school do not prove to be effective in meeting those needs.

The arrangements for Managed Moves in the secondary sector in the County have been delegated to the five Secondary Education and Inclusion Partnerships (SEIPS). The SEIPS work with schools in their locality to support the process of managed moves in ways that are appropriate for children and young people locally. The SEIPS collect data on Managed Moves and report on behalf of all secondary schools on the impact that managed moves have on outcomes for Leicestershire learners. All five Partnerships adhere to a common framework of principles as follows.

Managed moves in Leicestershire normally take place within localities. SEIP staff will assist where managed moves between schools in different partnership areas are being considered.

Managed moves across Local Authority boundaries, particularly to and from schools in the City of Leicester are currently negotiated informally.

#### THE PRINCIPLES

1. Managed Moves require the agreement of the schools involved and the child's parents
2. Managed Moves begin with a trial period at the receiving school. The trial period will:
  - a. not normally exceed sixteen weeks
  - b. be supported by a transition plan setting out any additional provision for the child and the milestones to be used to judge whether the move is successful.
  - c. include at least two review meetings involving the originating and receiving schools
  - d. ensure that the outcomes of the review meetings are shared with parents/carers
3. During the trial period the child, supported by parents/carers will:
  - a. Remain on roll at the originating school
  - b. Attend the receiving school, who will record attendance and report it to the originating school
  - c. Follow all the practices and rules of the receiving school unless modified by agreement and recorded in the transition plan.
4. During the trial period the originating school will:
  - a. Follow any agreed protocols and procedures set out within the local SEIP. As a minimum the school must inform the SEIP of the decision to use a trial managed move for a named child.

- b. Transfer pupil funding to the receiving school on a pro rata basis
  - c. Maintain involvement in reviews of the child's progress
  - d. Retain final responsibility for any decisions about the child's roll, to include and decisions about fixed term exclusions, partnership referrals or permanent exclusions.
- 5. During the trial period the receiving school will:
  - a. Follow and agreed protocols and procedures set out within the local SEIP including reporting on the outcomes of the trial period to the local SEIP
  - b. Implement the agreed transition plan
  - c. Keep the originating school informed of attendance, progress and any significant incidents concerning the child.
- 6. During the trial period the local SEIP will:
  - a. Offer any support agreed in local protocols and procedures to the child, parents/carers and schools involved
  - b. Record the managed move in the Partnership Register
  - c. Maintain records of managed moves in order to assist in ensuring that individual schools do not face additional demands significantly in excess of the local norm.
- 7. At the end of the trial period the schools involved, parents/carers and if appropriate, SEIP staff will decide whether the child should be accepted on to the roll of the receiving school or return to the originating school. The on-roll school is then responsible for any further interventions that may be deemed necessary. Details of the decision will be reported to the local SEIP and to the Local Authority.

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